

COLLEGE HOUSE N.Z. TRUST

How to donate

Thank you for donating to College House N.Z Trust, 100% of all donations go directly to the advancement of education at College House. If you have any questions prior to making your donation, please don't hesitate to reach out to Andrew Baines, Trust Chair, at andrewfhbaines@btopenworld.com.

To complete your donation, please follow the steps below:

- 1. Complete a Gift Aid form (see next page)
- 2. Make your payment to:

Bank: Santander

Sort Code: 09-01-29

Account Number: 12052493

Reference: [First Name Initial][Last Name] e.g. JSmith

3. Email your Gift Aid form and payment reference to:

Wendy Gundry at info@aslconsultancy.co.uk*

Alternatively, you can also send this information via post to:

College House N.Z. Trust

23 Southway

Burgess Hill

West Sussex RH15 9SY

United Kingdom

*Please note that <u>ASL</u> are the Trust's Administration Service Providers, and therefore assist in processing donations.



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Charity Gift Aid Declaration – Multiple Donations

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:
$\hfill \square$ I want to Gift Aid my donation of £ and any donations I make in the future or have made in the past 4 years to College House NZ Trust
I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.
My Details
Title First name
Surname
Full home address
Postcode Date
Please notify the charity if you:
\square want to cancel this declaration
\square change your name or home address
\square no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.